



## CLARIFICATIONS

**TENDER NO. RFX 1000001460**

### **TENDER DESCRIPTION: REPAIR AND MAINTENANCE OF TRANSFORMERS UNDER FRAMEWORK AGREEMENT**

We have received and Responded to the following clarifications;

#### **PART A**

We have reviewed your requests and wish to clarify as follows;

1. Equipment calibration  
Some of the certificates expired towards the end of last of 2025. However, the process of calibration has started and we request REREC to accept the old calibration certificates but demand that updated certificates be availed during FAT.

KEBS calibration process takes time with them requiring ample time.

**Response:**

Bidder shall provide valid evidence demonstrating that the calibration certificates expired recently and submit documented proof of active engagement with KEBS or an accredited calibration body for re- calibration.

2. Technical Personnel  
We do not see the relevance of a Safety & Environmental Officer. This is a requirement for line construction contract.

Kindly confirm whether this requirement is necessary for the above-mentioned contract/tender

**Response:**

Compliance with occupational safety, environmental, and operational risk management protocols is mandatory for transformer repair activities. REREC shall conduct safety and environmental compliance audits during inspections and works execution to verify adherence to the prescribed standards.

3. Due to the amount of business available, we employ multi skilled personnel who double up in a number of areas with many years of experience. Also, the number of staff required is too high the business cannot sustain employing them.

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Will multi-skilled staff be considered for each area of specialization?

**Response:**

REREC acknowledges that personnel may possess multi-disciplinary skills. Bidders are required to demonstrate that they have adequate personnel capacity to perform all specified tasks, clearly indicating the number of personnel available for each task and their relevant qualifications and experience. The key consideration shall be the bidder's ability to competently execute all scope requirements.

4. Qualification forms – page 60 – 85 (pdf pages)

- Foreign tenderers
- Form EQU
- Form per 1, Form per 2
- Declaration
- Form Eli 1.1, Form Eli 1.2
- Form Con 1
- Form Fin 3.1, Form Fin 3.2, Form Fin 3.3, Form Fin 3.4
- Source of finance
- Form Exp 4.1, Form Exp 4.2 (a), Form Exp 4.2 (b)

Kindly clarify whether the above-mentioned forms relevant for this transformer repair tender?

**Response:**

The listed forms under pages 60–85 are **not applicable** to this transformer repair tender and shall not be considered mandatory submission requirements for this procurement.

5. Bill of Quantities

Cost no. 27 – Associated transport cost

This cost should not be factored when calculating the ultimate cost of transformer repair because it is outside of the transformer and will vary with the collection store. It should be treated like the transformer oil.

**Response:**

Associated transport costs shall **not** be included in determining the transformer repair cost for purposes of evaluation. Transport costs shall be treated separately, in the same manner as transformer oil, and will not form part of the core repair cost assessment.

6. The repair cost should **not exceed 40%** of the cost of a new transformer

Kindly share with us the applicable costs of a new transformer. This will guide us not to exceed the 40% cap.

**Response:**

The determination and application of the 40% cost threshold in relation to the price of a new transformer shall be handled by the Procurement and Disposal function in accordance with applicable procurement regulations and internal pricing benchmarks.

7. *Section iv –Evaluation Criteria – Item 17. Evidence of ownership of equipment and tools, bidders*

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*to provide documentary evidence as proof of ownership or ability to lease or hire relevant tools and equipment not owned by the company).*

Can calibration certificates in the name of the company be evidence of ownership?

**Response:**

Calibration certificates bearing the bidder's company name may be accepted as evidence of ownership, provided they clearly identify the specific equipment and are supported by additional documentation where necessary, in line with the tender requirements.

8. Tender opening extension

The tender was floated just before the holiday season and as such, our source market closed for the season and are due to open in the new year.

We request for at least 3 weeks extension to the submission date.

**Response:**

The tender closing has been extended.

**PART B**

1. In the Detailed Technical Evaluation Criteria under Plant and Equipment bidder is supposed to show evidence of Means of transport in form of Heavy and Light Trucks – Attach copies of Log Books and Lease agreements for vehicles to be leased. We find this requirement unnecessary in the repair of distribution transformers and request that it be expunged. The requirement could be relevant to line construction and/or for labor and transportation contracts.

**Response:**

*The requirement for bidders to demonstrate access to suitable heavy and light transport is retained. Distribution transformers are heavy, sensitive electrical assets that must be transported using appropriate vehicles to prevent mechanical damage, oil leakage, and safety risks. Submission of logbooks and/or valid lease agreements provides assurance to REREC that the bidder has reliable and compliant means of transporting transformers safely to and from repair facilities and during inspection or warranty-related activities.*

2. Under Transformer Testing Equipment, the tender lists Earth Resistance Tester as one of the requirements. We also find this equipment unnecessary in the repair of distribution transformers. Earth Resistance testing is done during installation and commissioning of transformers, which is not part of the scope. We therefore request that you remove the requirement for the Earth Resistance Tester

**Response:**

*The requirement for an Earth Resistance Tester remains applicable. Adequate earthing is a fundamental safety and quality requirement in transformer repair facilities, as it ensures safe dissipation of fault currents, protects personnel, safeguards test equipment, and prevents false test results during high-voltage and insulation testing. In addition, during warranty verification and investigation of repaired transformers that fail in service, earth resistance measurements are essential in determining whether failures are attributable to grounding deficiencies at the repair*

*premises or external installation conditions. The Earth Resistance Tester is therefore a critical tool during joint inspections, safety audits, and technical assessments conducted by REREC and the contractor.*

3. Under Technical Personnel the tender requires the bidder to show evidence of at least 6No. Electrical repair Technicians – This requirement is too high considering that some of the bidders like ourselves have not had running distribution transformers supply and repair contracts with the utility companies for several years now and we have downsized the labor force as a result for financial survival reasons. We request that the number of Electrical repair Technicians be revised to at least 4. Once a bidder has been awarded the contract then they can be required to increase to meet the minimum threshold of at least 6 Electrical repair Technicians within a defined period.

**Response:**

*Bidders are required to demonstrate that they have adequate personnel capacity to execute the scope of works effectively. The stated minimum number of Electrical Repair Technicians reflects the operational workload, turnaround time expectations, and quality assurance requirements for transformer repair services. Bidders must therefore show availability of sufficient qualified personnel to meet contractual obligations without compromising delivery timelines or workmanship quality.*

Likewise, we request that the requirement for at least 2No. Welders, at least 2No. Painters, at least 2 Test Engineers, be revised to at least 1No. for each category as it is not possible to maintain these numbers of employees when there is no business.

**Response:**

*The minimum requirement of at least one (1) qualified Welder, one (1) Painter, and one*

*(1) Test Engineer is maintained. These roles are critical to specific stages of the transformer repair process, including tank integrity, surface protection, and electrical testing, and must be continuously available to ensure compliance with technical and quality standards.*

4. The tender requires the bidder to show evidence of at least 1No. Safety & Environmental Officer under its employment as one of the evaluation criteria. This is an unnecessary/irrelevant role in the process of repair of distribution transformers and we request that it be expunged. During stage inspection during repair process the employer (REREC) can audit and confirm that the repairer is adhering to statutory environmental and safety requirements

**Response:**

*Compliance with occupational safety, environmental protection, and operational risk management requirements is mandatory for transformer repair activities. The presence of a Safety & Environmental Officer ensures systematic implementation and monitoring of statutory and contractual safety and environmental obligations. REREC shall additionally conduct safety and environmental compliance audits during inspections and execution of works to verify adherence.*

5. **Award Criteria:** the tender states that the Tenderers have the option to Tender for any one or more **Service Lines/Lots**. Tenders will be evaluated Lot-wise, taking into account

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discounts offered, if any. The contracts to the tenderer or tenderers offering the lowest evaluated cost to the procuring entity for each service line or service Lot, subject to the selected tenderer(s) meeting the required qualification criteria for Lot or combination of lots as the case may be.

Please note that the service lines/Lots are not defined. Please provide the breakdown of lots and transformer quantities so that this is clear in the tender.

**Response:**

The award is not possible **per service line** since a transformer can only be repaired as a package. In this case is the rating.

We cannot define quantities for a framework engagement since repair and maintenance cannot be quantified for the future.

**6. Qualification Forms:**

Please confirm that the following listed Qualification forms are relevant to this tender:

- i. Foreign Tenderers 40% Rule
- ii. Form Equ: Equipment
- iii. Form Per-1 Tenderer's/Contractor's Representative and Key Personnel
- iv. 5. Form Per - 2:

**Response:**

*The listed forms are **not applicable** to this transformer repair tender and shall not be considered mandatory submission requirements for this procurement.*

- 7. Tender Closing Date:** We note that the tender document was made available on 19<sup>th</sup> December 2025 and submission date is 15<sup>th</sup> January 2026 and a better part of the duration was during the Christmas and New Year festive season when most of our staff have pre-planned annual leaves. Being the Christmas and New Year festive season, we released our staff for a 2-week annual holiday break from 19<sup>th</sup> December 2025 so that they could celebrate the period with their respective families. Our staff resumed back on 5<sup>th</sup> January 2026. Therefore, there hasn't been sufficient time for a thorough review of the tender and for preparation of our submission due to the disruptions during the festive period. For fairness and to accord us sufficient time to prepare our submission, we kindly request REREC to extend the tender closing date by an additional 14 days so that it closes on **29<sup>th</sup> January 2025**. This period will be sufficient for the preparation of our submission.

**Response:**

The tender closing has been extended.